



### Hall Information for Hirers

#### Note to Hirers:

- **Hirers are responsible for cleaning the hall after use.**
- **All cleaning materials and cloths are to be provided by the hirer and taken away with them.**
- **Toilet rolls and soap are provided in the toilets.**
- **ALL rubbish must be taken away by the hirer and the end of the hire period.**

<p><b>Hall dimensions:</b></p> <p>Length: 14.6m</p> <p>Width: 6.7m</p> <p>Height to beam: 3.0m</p>	
<p><b>Tables</b> – for indoor and outdoor use:</p> <p>16 x Large: 1.9m x 0.63m</p> <p>2 x Small: 1.0m x 0.63m</p>	
<p><b>55 x Plastic Chairs</b> – for indoor and outdoor use:</p> <p>43cm x 43cm x 78cm</p>	
<p><b>120 x Fabric Chairs</b> for indoor use only:</p> <p>42cm x 42cm x 84cm</p>	

**Kitchen:**

4.3m x 4.3m

Appliances: induction hob, freestanding microwave, 2 x kettles, 2 x large teapots, 2 small fridges, 1 small freezer, island table, hot water urn, hostess trolley, warming plate

**Other kitchen/catering equipment:**

Milk jugs x 6  
Sugar bowl x 6  
Wine glasses x 100  
Pint glasses x 40  
Hi Ball glasses x 70  
Half pint glasses x 30  
Small tumblers x 60  
Teacups and saucers x 100  
Dinner plates x 100  
Side plates x 100  
Dessert bowls x 100  
Glass dishes x 24  
Cutlery x 100 of each  
Water jugs x 12  
Saucepans (suitable for induction hob x 3  
Chopping Board x 5  
Trays x 4  
Various baking trays, cooking utensils and chopping knives

**Cleaning equipment:**

Hoover  
Brooms  
Stepladders x 3  
Soft brush for sweeping  
Dustpan & brush  
Mops and buckets